

State Agency Workgroup

February 10, 2017

Attendees:

Laura Alvarez, TDOC
Michael Myszka, TennCare
Whitney Page, TDHS
Stephanie Jarnigan, TDHS
Don Watt, THDA
Brian Stephens, TDCS
Paul Hines, TDLWD
Mark Breece, TVS
Michael Dunthorn, Knoxville CoC
Bob Currie, TDMHSAS
Jenifer Robl, TDMHSAS
Abigail Dowell, TDMHSAS

Notes and Action Steps:

Agenda Item	Notes	Action Item
Welcome and Introductions	<ul style="list-style-type: none">Introduced Michael Dunthorn as the new co-chair for the Interagency Council and Executive Committee	
Implementation Updates	<ul style="list-style-type: none">Media Events are currently being discussed with 4 CoCs.<ul style="list-style-type: none">West Tennessee CoC is scheduled to hold their event on March 9 in Jackson TN.A request with information will be sent to State agencies to send representatives from local officesKnoxville, Tennessee Valley, HART in the Upper Cumberland area, and the southeast CoC have all expressed interest in hosting and planning an event.Also shared is Chattanooga's success in receiving certification from USICH that they have ended veteran's homelessness. Attached is their letter from USICH.	<ul style="list-style-type: none">Abigail will send event information as it is obtainedLaura Alvarez said she would send the event information out to the sheriff associations to help local jail involvement.
Plan Edits	<ul style="list-style-type: none">Action Step 1.1.1 – 1.1.7 – Move to be led by CoC Workgroup and consider changing completion target datesAction Step 1.3 – Move to be led by State WorkgroupAction Step 2.2 – Combine with 10.2	<ul style="list-style-type: none">Stephanie will send information from program survey as soon as ableBrian will discuss

	<ul style="list-style-type: none"> • Action Steps 2.4 and 2.5 - Combine – Include 2.3 and send draft language to ICH for review • Action Step 3.1 – Combine with 3.3 and possibly 3.6 – Send draft language to ICH for review • Action Step 4.2 – reword to add the phrase “include but not limited to...” • Action Steps 5.2 and 5.3 – combine – Stephanie from DHS asked that we hold on making any changes to these two steps. They are currently in the process of surveying their programs and will have information to share later in March or early April. • Action Steps 7.3 and 7.4 – consider combining or re-wording 7.4 – Decided to change the wording of 7.4. Will work with Lisa H. from Knoxville and Tanyce from Memphis regarding pilots they are involved in and how to measure success. • Action Steps 8.2 and 8.3 – Combine – Brian Stephens from DCS will speak with his co-workers and provide suggestions of combinations or reasons to keep separate. • Action Step 9.4 – Broaden to include same agencies as 9.1 - Agreed 	<p>8.2 and 8.3 with co-workers to provide suggestions</p> <ul style="list-style-type: none"> • Abigail will send suggested wording changes to the ICH prior to the actual meeting, so they have time to review.
Executive Committee Action Steps	<ul style="list-style-type: none"> • There are two action steps assigned to the Executive committee <ul style="list-style-type: none"> ○ 3.4 – TDMHSAS and THDA have been assigned to lead this step and are meeting later in March to discuss ○ 7.3 – It was suggested in the data workgroup that we ask each state department to provide us with a list or “dictionary” of the data items they collect in order for the data workgroup to assess how we can use state data to measure success of the plan. ○ There was a great deal of discussion about what we meant by a data dictionary. An example provided by Lisa H. of Knoxville is Department of Health’s report and statistic information provided on their webpage - http://www.tn.gov/health/section/statistics ○ We are looking for any reports that may have outcomes related to poverty or homelessness, any identifiers collected that show a person is homeless or may be homeless. 	
Action Steps for the IACH	<ul style="list-style-type: none"> • There were 3 action steps requested by workgroups to be reviewed by the IACH. • 1.1.1-1.1.7 – The need to review target dates by the 	

	<p>IACH- It is uncertain of where the CoCs or communities within the CoCs are in reference to these timelines. Need more information.</p> <ul style="list-style-type: none"> • 6.3 – Consider the following examples – Chatatnooga homeless mall, Memphis Hospitality Hub, Jude White, Career Centers (can also apply for DHS and VA services at the career centers). Consider state policy to have a resource person at each satellite agency. • 9.3 – prevention workgroup is requesting assistance with how to implement this step and refocusing the workgroup’s efforts. 	
State Agency Updates	<ul style="list-style-type: none"> • Time did not allow for agency reports. It is my hope that this can become a regular part of our meetings together, so we are all more aware of what’s happening at our agencies. 	